

**REQUEST FOR PERMISSION TO USE  
BUREAU OF THE FISCAL SERVICE  
INTELLECTUAL PROPERTY**



BUREAU OF THE  
**Fiscal Service**  
U.S. DEPARTMENT OF THE TREASURY

Organization Name and Address:		Telephone:	
		Facsimile:	
		Email:	
Contact Person:	Name:		
	Title:		
Description of Intended Use:	<p><b>Please include:</b> Type of media; URL if medium is a website; detailed description of the nature and content of the materials; how the materials will be distributed; and name of all authors and editors for the materials. Additionally, please attach a layout or other pre-production sample that clearly shows how the Fiscal Service Intellectual Property will be used. Such layout or other pre-production samples shall be retained by the Bureau of the Fiscal Service.</p>		

I acknowledge that I have reviewed the *Bureau of the Fiscal Service Terms and Conditions*, including 31 U.S.C. § 333, and *Bureau of the Fiscal Service General Use Guidelines*, all of which are hereby incorporated by reference, and agree that the Terms and Conditions and the General Use Guidelines will exclusively govern any use of the Fiscal Service Intellectual Property pursuant to and solely in accordance with this request. I further acknowledge that I am authorized to sign this Request for the above named organization requesting use of Fiscal Service Intellectual Property.

Date: _____	Signed: _____
	Printed Name: _____
	Title: _____

Mail your request to the Bureau of the Fiscal Service, Office of the Chief Counsel at:

Bureau of the Fiscal Service  
Office of the Chief Counsel  
200 Third Street, Room 3079  
Parkersburg, WV, 26101

[Reset Form](#)

<p><b>BFS USE ONLY:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved</p> <p>Name: _____</p> <p>Date: _____</p>	Reason: _____
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